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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CONFIDENTIAL** | | | | | | |  | |  | | |
|  | | | | | | |  | | **St John’s with Holy Trinity Deptford** | | |
| You should read the job description and person requirements carefully before completing this form. It is important that you complete the form accurately and thoroughly to provide yourself with the best chance of obtaining an interview. Please type or use black ink as the form may be photocopied. Please use a continuation sheet where necessary. | | | | | | |  | | | | | |
|  | | | | | | |  | |  | | |
| **Application for Employment as** | | | | | | |  | | **(For office use only)** REF: | | |
|  | | | | | | | | | | | |
| **1 PERSONAL DETAILS** | | | | | | | | | | | |
|  | Surname |  | |  | First Names | | |  | | |  |
|  | Address |  | |  |  | | | | | |  |
|  |  | | |  | Tel. No. (Home) | | |  | | |  |
|  |  | | |  | Tel. No. (Other) | | |  | | |  |
|  |  | | |  | email | | |  | | |  |
|  |  | | |  |  | | |  | | |  |
|  | | | | | | | | | | | |
| **2 EDUCATION, PROFESSIONAL & TECHNICAL DETAILS** | | | | | | | | | | | |
| Name of school/college/university | | | Subject | | | Qualifications gained and grades | | | | Date | |
|  | | | | | | | | | | | |

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| --- | --- | --- | --- | --- |
| **3 DETAILS OF CHURCH AFFILIATION (If any)** | | | | |
| Please indicate any church involvement e.g. PCC member, Reader etc., | | | | |
|  | | | | |
| **4 DETAILS OF FURTHER STUDY, IN-SERVICE TRAINING, COURSES ATTENDED, ETC.,** | | | | |
|  | | | | |
|  | | | | |
| **5 EMPLOYMENT HISTORY (starting with most recent. Please explain any gaps)** | | | | |
| Employer | Position held | Dates | | Reason for leaving and  final salary |
| From | To |
|  |  |  |  |  |

|  |
| --- |
| **6 EXPERIENCE & SKILLS: Having due regard to the Job Description and Person Requirements, please say why you feel you are suitable for this post with reference to previous experience and skills gained in employment, voluntary work and/or your personal life and any other relevant information. Please ensure that you address the requirements of the Person Specification and provide practical examples to support your submission.** |
|  |
| **7 WHY ARE YOU APPLYING FOR THIS POST?** |
|  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **8 REFERENCES** | | | | | | | | | | | | | | | |
|  | **Please give names and addresses of two referees. One should relate to your present or most recent employment.** | | | | | | | | | | | | | | |
| 1 | Name | |  | | | | | 2 | | Name |  | | |  | |
|  | Position | |  | | | | |  | | Position |  | | |  | |
|  | Address | |  | | | | |  | | Address |  | | |  | |
|  |  | | | | | | |  | |  | | | |  | |
|  |  | | | | | | |  | |  | | | |  | |
|  | Tel. No. | |  | | | | |  | | Tel. No. |  | | |  | |
|  | Email | |  | | | | |  | | Email |  | | |  | |
|  | May we obtain references prior to interview? | | | | | | | YES | | | | | NO |  | |
|  | | | | | | | | | | | | | | | |
| **9 OTHER DETAILS** | | | | | | | | | | | | | | | |
|  | Length of period of notice, if required | | |  | | | | | | | | | | |  |
|  | Please indicate how you heard of this vacancy | | | | | |  | | | | | | | |  |
|  | Do you hold a current driving licence? | | | | | | | | YES | | | NO | | |  |
|  | Do you have a car at your disposal? | | | | | | | | YES | | | NO | | |  |
|  | | | | | | | | | | | | | | | |
|  | **I understand that under the terms of the Immigration, Asylum and Nationality Act 2006, should I be short-listed for the post for which I am applying, I will provide the St John’s with Holy Trinity Deptford with an original document from a list provided by them\* showing my entitlement to work in this country.**  **\*Acceptable documents include combinations of such items as NI card, birth certificate issued in the UK or Eire, a P45 from your previous employer, a valid passport, or any relevant authorisation allowing you to work in this country.** | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | |
|  | **I certify that the information given in this application form is true and correct to the best of my knowledge and belief and understand that the giving of false or misleading statements or withholding material information may result in an offer of employment being withdrawn or, if employment has commenced, disciplinary action, including dismissal.**  **I hereby consent to the processing of sensitive personal data, as defined by the Data Protection Act 1998, involved in the consideration of this application.** | | | | | | | | | | | | | |  |
|  | **Date** |  | | | |  | **Signature** | |  | | | | | |  |
|  |  |  | | | |  |  | |  | | | | | |  |
|  | | | | | | | | | | | | | | | |
|  | **Please return this form to:**  **Or to:** | | | |  | | [chris.stjohnsdeptford@gmail.com](mailto:chris.stjohnsdeptford@gmail.com)  Rev Chris Hanning, St John’s Church, St Johns Vale, London SE8 4EA | | | | | | | |  |